



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB 05162024JKG Treadwell Auditorium Renovation**  
**DEADLINE: May 16, 2024 @ 11:00 AM/CST**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in red. There will be a mandatory pre-bid meeting scheduled for this project and the responders are required to sign-in at the stated date/time and location listed below.

**Treadwell MS- 920 N. Highland St. | Memphis, TN 38122 @ 9:00 AM**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves at [gravesj1@scsk12.org](mailto:gravesj1@scsk12.org) by 10:00 AM/CST on May 9, 2024. Subject line of email shall read “**Questions – IFB 05162024JKG Treadwell Auditorium Renovation.**” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an Addendum/Q&A on Procurement’s website on May 10, 2024 by EOD.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>May 2, 2024</b>	
<b>Pre-Bid Meeting</b>	<b>May 8, 2024</b>	<b>@ 9:00 AM</b>
<b>Questions Due</b>	<b>May 9, 2024</b>	<b>@ 10:00 AM</b>
<b>Q &amp; A Posted</b>	<b>May 10, 2024</b>	<b>@ EOD</b>
<b>Bid Due</b>	<b>May 16, 2024</b>	<b>@ 11:00 AM</b>

Thank you.  
Procurement Services  
Memphis-Shelby County Schools